

Active Devon Board

Notes of the meeting held on 12th January 2023 at 4.00pm (virtual via Teams)

Board Members Present:

Jim Nye, Simon Kitchen, Angie Scott, Andy Martin, John Bougeard, Hannah MacDonald

Also in attendance:

Matt Evans (Chief Executive), Gareth Dix, Claire Beney and Hannah Worth (Directors) and Claire Colman (Business Support Officer)

1. Apologies for absence

Kay Brennan

2. Declaration of Interests

There were no new DOIs beyond those held on the register.

3. External Board Review

JN welcomed everyone and thanked them for attending this special meeting to discuss the findings of the External Board Review conducted by Michael Beechener Sept-Nov 2022.

ME updated the Board on the draft findings of the December audit into AD's governance code compliance. There were no matters of concern and he advised that the Audit Sub Committee would be invited to contribute to the management response when the report was formally provided. One action related to the Active Devon / DCC MoU which SK & ME would take forward.

Focus moved to the External Board Review report which had been previously circulated, along with draft responses. JN invited questions of clarity with the report itself. There were none but Board Members discussed the need for a proportionate approach, focusing the team's efforts on those matters that would make the most difference. ME also reminded the Board that it wasn't an expectation to implement all improvements immediately, rather the response should seek to prioritise action over the short, medium and longer term.

JN proposed that the report was accepted in full and this was agreed by the Board.

ME facilitated discussion on each recommendation in turn, including the proposed responses. The Board endorsed all suggested responses and actions but considered that they should be reduced to ensure a proportionate and realistic action plan. Implementing the structural changes proposed and deepening understanding of AD's work were considered the most imminent priorities and positioning in the national context was also considered important. Fixed membership of sub-groups with the option 'dip in' to other groups was favoured.

Ref:	Decisions		
230112 ADB A	The Board noted the update in respect of the Dec 22 Governance Audit and the Audit Sub-Committee's involvement on its behalf in agreeing the response		
230112 ADB B	The Board accepted the Board External Review report in full		
230112 ADB C	The Board agreed the proposed responses and that SLT should include the most immediate priorities in the FY24 Governance action plan		
Ref:	Actions	Who	Date
230112 ADB-01	Liaise with DCC Legal on MoU agreement	ME/SK	Feb 23

4. AOB

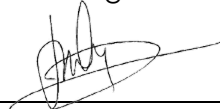
Board Recruitment - ME updated on responses to the Board recruitment drive. Interviews were taking place the following day and he would update the Board with any recommended appointments.

Exeter & Cranbrook Local Delivery Pilot – ME updated the Board on emerging discussions with Exeter City Council related to potential new partnership working. He would update further by email in due course.

Future Meeting Dates

23rd Feb 2023, 27th Apr 2023 and 20th Jul 2023

I agree these minutes are an accurate and true reflection of the Active Devon Special Board Meeting held on 12th January 2023.



Chair, Active Devon

23/02/2023

Date