

Active Devon Board

Notes of the meeting held on 23rd February 2023 at 4.30pm, The Hayridge Centre, Cullompton

Board Members Present:

Jim Nye, Simon Kitchen, Andy Martin, Hannah MacDonald, Kay Brennan, Steve Brown, Charlotte Burrows

Also in attendance:

Matt Evans (Chief Executive), Gareth Dix, Claire Beney and Hannah Worth (Directors) (Hannah Worth via Teams), Tom Mack and Rebecca Skinner (Partnerships Managers) and Claire Colman (Business Support Officer)

1. Welcome and Apologies for absence

Apologies had been received from John Bougeard, Angie Scott.

JN welcomed everyone and in particular new Members, Steve Brown and Charlotte Burrows. The achievements of Rebecca Skinner, Aaron Harverson and Tamsin Phelvin, who had won the most recent quarter's staff awards, were acknowledged. JN also asked if Board Members wished to 'call in' any matters from the Part B Executive Reports. There being no requests, the reports were duly noted.

Ref:	Decisions – Having considered Implications related to EDI, welfare & safety, environmental impact and Active Devon's values, the Board:
230223 ADB A	The Board noted the FY23 Q3 Risk report and the FY23 Q3 Performance Report

2. Declaration of Interests

There were no new interests held, beyond those held on the register.

3. Note of the Meetings held on 1 November 2022 and 12 January 2023

The minutes of both meetings were agreed as an accurate record. There were no outstanding actions that wouldn't be picked up elsewhere but ME updated that the Audit Sub Committee had considered and approved the report received from the Governance Audit Review held in December.

Ref:	Decisions
230223 ADB B	The Board approved the minutes of the meetings held on 1 November 2022 and 12 January 2023

4. FY24 Business Plan

(a) FY24 Business Plan

The detailed business plan had been previously circulated. HW introduced to session by first re-capping on how the strategic themes set out in the Devon Moving Together strategy were operationalised. This included: distribution of leadership; common themes of work and audience focus; alignment of teams to place; the interconnection between themes, and; the Theory of

Change and planned Evaluation dashboard. Strategy leads then highlighted any planned changes in direction and major focus for the year ahead. There was a detailed Q&A for each strategy theme.

Key discussion points included: Communities - support for refugee communities and response to cost of living crisis; Place based work – approach to evaluation and understanding performance using Theory of Change; Later Life – the value of aligning work under the ‘Live Longer Better’ brand; Early life – value and prominence of OSF investment and forthcoming evidence review on CYP mental health; Everyday Movement – Continuing communications improvements, plans for grower our network and clearer positioning of our environmental work.

(b) FY24+ Budget

The proposed FY24+ budget had been previously circulated. JB confirmed that he and ME had discussed plans in detail and that key queries had ben resolved to his satisfaction. He highlighted the level of staff salary increase budgeted and that contingencies were in place as any settlement was beyond Active Devon's control. The budget was approved.

Thanks were extended to Aaron Harverson and Tim Howard for their hard work on pulling the business plan together.

Ref:	Decisions – <i>Having considered Implications related to EDI, welfare & safety, environmental impact and Active Devon's values, the Board:</i>
230223 ADB C	<i>The Board approved the FY24 Delivery Plan</i>
230223 ADB D	<i>The Board approved the FY24+ Budget</i>

5. Insight Session – Movement for Health & Wellbeing

ME highlighted to the Board that the next agenda was deliberately purposed to provide the opportunity for a ‘deep dive’ of one Active Devon's key strategic theme. GD then provided a presentation, and facilitated an open conversation, on the role of physical activity within health and wellbeing and our work with emerging health systems. SB and KB provided valuable insight from their respective roles, with discussion focussing on opportunities and challenges presented by the emerging One Devon integrated care system and also the relevance of reframing of the wellbeing narrative.

6. AOB

ME confirmed that updated future schedule of dates would be circulated, to account for the agreed creation of the new Sub-Committee structure.

I agree these minutes are an accurate and true reflection of the Active Devon Board Meeting held on 23rd February 2023.



Chair, Active Devon

Future Meeting Dates

27th April 2023
20th July 2023